



Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



05 March 2026

**OFFICE MEMORANDUM**  
**SGOD-2026- 027**

**CONDUCT OF PLANNING WORKSHOP FOR THE PREPARATION OF THE  
DIVISION EDUCATION DEVELOPMENT PLAN (DEDP)**

**TO:** Assistant Schools Division Superintendents  
Division Chiefs  
Section Heads  
Division Planning Team Members  
SEPS – Planning and Research  
All Others Concerned

In line with the preparation of Quality Basic Education Development Plan (QBEDP) of DepEd Quezon, this Office announces the conduct of Planning Workshop for the preparation of the Division Education Development Plan on **March 10-11, 2026** and **March 18-19, 2026** at the SDO Quezon, Talipan, Pagbilao Quezon.

The activity aims to discuss key priorities, strategic directions, implementation plans, and the roles of each section in ensuring the effective delivery of quality basic education services. Attached herewith is the list of participants and program flow for the activity.

Meals and Travel expenses incurred by the participants shall be charged against the Division MOOE funds, subject to the usual accounting and auditing rules and regulations.

Strict compliance with this Memorandum is desired.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent 

paratma03/05/2026

DEPEDQUEZON-TM-SDS-04-010-005



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Enclosure 1 to OM SGOD No. 027

**Training Matrix**

March 10 and 11, 2026

Time	Day 1	Time	Day 2
8:00- 8:15	National Anthem/ Prayer/ CALABARZON HYMN/ LALAWIGAN NG QUEZON/ <b>Inspirational Message</b>	8:00 - 12:00	<b>Workshop Proper</b>
8:15- 8:45	<b>ROMMEL C. BAUTISTA, CESO V</b> Schools Division Superintendent		
8:45 - 9:00	<b>Statement of Purpose and Orientation</b>  <b>ARIS S. BARRAGO</b> OIC-Assistant Schools Division Superintendent		
9:00 - 10:00 AM	<b>Orientation on QBEDP</b>		
10:00 AM - 12:00PM	<b>Workshop Proper</b>		
12:00 PM - 1:00 PM	<b>LUNCH BREAK</b>		
1:00 - 5:00	<b>Workshop Proper</b>	1:00 - 5:00	<b>Presentation and Critiquing of Outputs</b>

March 18 and 19, 2026

Time	Day 1	Time	Day 2
8:00- 8:15	National Anthem/ Prayer/ CALABARZON HYMN/ LALAWIGAN NG QUEZON/ <b>Inspirational Message</b>	8:00 - 12:00	<b>Finalization of DEDP</b>
8:15- 8:45	<b>ROMMEL C. BAUTISTA, CESO V</b> Schools Division Superintendent		

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8:45 – 9:00	<b>Welcome Remarks</b>  <b>ARIS S. BARRAGO</b> OIC-Assistant Schools Division Superintendent		
9:00 – 10:00 AM	<b>Presentation and Critiquing of Outputs</b>		
10:00 AM - 12:00PM	<b>Presentation and Critiquing of Outputs</b>		
12:00 PM – 1:00 PM	<b>LUNCH BREAK</b>		
1:00 – 5:00	<b>Finalization of DEDP</b>	1:00 – 5:00	<b>Finalization of DEDP</b>

*\*Sequence of presentation per Office (PIR and Pre-Planning Output) will be drawn during the conduct of the activities.*

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Enclosure 2 to OM SGOD No. 027

**LIST OF PARTICIPANTS**

NAME	POSITION
1. ROMMEL C. BAUTISTA, CESO V	Schools Division Superintendent
2. ARIS S. BARRAGO	OIC-Assistant Schools Division Superintendent
3. ROSELYN Q. GOLFO	Assistant Schools Division Superintendent
4. LORENA S. WALANGSUMBAT	OIC-Assistant Schools Division Superintendent
5. WALTER F. GALAROSA	OIC-CID Chief
6. JUANITO A. MERLE	SGOD Chief
7. CATHERINE A. PUREZA	Budget Officer
8. AKIMI THERESE M. ASANO	OIC-Planning Officer
9. MICHELLE G. DUMA	SEPS-M&E
10. EDMUNDO R. MARIN, JR.	Accountant III
11. HILARIONA E. CORONADO	Administrative Officer IV - Procurement
12. MARIA CARLA M. CARAAN	Public Schools District Supervisor
13. GILBERT C. ALVA	Public Schools District Supervisor
14. MARILYN N. PERMEJO	Public Schools District Supervisor
15. CARLA MARIE D. CARANDANG	Public Schools District Supervisor
16. MARIA BERNADIT M. TUPAS	SEPS-Planning and Research
17. REGINA V. MAKINO	SEPS-HRID
18. RAUL R. AGARAN	Education Program Supervisor
19. ABNER L. PUREZA	Education Program Supervisor
20. JEE ANN O. BORINES	Education Program Supervisor
21. WILBERT B. PORTEZA	Information Technology Officer
22. GEORGE D. AGUILA	Supply Officer
23. AIRA MAY C. PEREZ	Administrative Assistant III
24. MA. TERESITA M. ABELLA	Nurse II
25. JAIME F. ZARA	Education Program Supervisor
26. MARIA DYLIN S. GARCIA	Education Program Supervisor
27. ASUNCION C. ILAO	Education Program Supervisor
28. CARMEN H. MACATUGOB	Education Program Supervisor
29. MICHAELA F. ZOLETA	Technical Assistant I
30. DANIEL HUTAMARES	Engineer III
31. MARIA DOLORES D. ATIENZA	Administrative Officer V

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